

TERMS AND CONDITIONS OF PARTICIPATION IN USU'S TRAINING COURSES

01 Registration and confirmation

Please register for our training courses at least 14 days before the course commences using our registration form at valuemation.com.

Registrations or cancellations by phone cannot be accepted unless they are immediately followed by a written confirmation by e-mail. You will receive an immediate confirmation by e-mail from us in line with the terms and conditions specified in this document. Any deviations from these terms and conditions require the express consent of USU GmbH.

USU GmbH reserves the right to cancel any training courses which fail to attract the minimum number of four participants. Any course fees already paid will be reimbursed in such cases.

A confirmation of your registration will be sent when your order has been processed. This will provide information on the time the course starts, the time it finishes, the cost of the course and any other special information that may be required. This information is binding.

02 Cancellations

Cancellations must be sent to us in writing by e-mail.

For cancellations which reach us at least two weeks before the course starts, no cancellation fees apply. For any cancellations received after this point, we will invoice you for 75% of the course fee.

If the participant fails to appear without sending us a previous cancellation, you will be invoiced for the full price of the course. You are entitled to nominate a replacement participant at any time up to and including the day the course starts.

If a training course has to be canceled by USU GmbH for organizational reasons, no claims over and above the refund of the fee paid for the training course can be asserted.





03 Fees

The fees listed in the overview of training courses are per participant. Please refer to the training course overview for the fees payable for each further participant. VAT at the statutory rate is not included and this will be added to the amount. The latest versions of the USU GmbH price lists apply.

The fee covers:

- The training course
- A set of training documentation
- Lunches and refreshments during the course

The fee does not cover travel, hotel accommodation or any other meals.

No price reductions will be granted for participants who fail to attend the entire course.

04 Training venue

Unless otherwise agreed, courses will be held at the premises of USU GmbH in Möglingen.

05 Data protection

The data you provide during registration will be electronically processed only for the purposes of participant administration and invoicing.

06 Invoicing

Invoicing takes place after the training course has been held.

07 Copyrights

The training documentation may not be reproduced or passed on to third parties without the express written authorization of USU GmbH.

The software, or any parts thereof, provided to participants for training purposes may only be used during the training course and may not be copied as a whole or partly.

08 Liability and general

USU GmbH reserves the right to postpone or cancel courses offered in the training schedule due to absence of a trainer or any other reasons for which USU GmbH is not responsible, even after participation has been confirmed. The affected participants will be informed without delay. No claims can be asserted over and above reimbursement of any course fees already paid. This also applies to changes to course content, dates and venues. In order to protect our systems, participants are not permitted to load their own software or files onto the training center computers. We reserve the right to claim compensation for any infringements.

09 Application of these terms and conditions

These terms and conditions of participation shall apply exclusively. Other conditions shall not form part of the contract.